

APPENDIX 4**STATEMENT OF INTERNAL CONTROL REPORTING SEQUENCE TIMETABLE**

Document Number		
1	Internal Audit review of Risk Registers	Annually
2	External Audit Reports	As produced by the Audit Commission.
3	Use of Resources and SIC checklist	Annually
4	Integrated Performance Reports to Cabinet	Months 4,6,8,10.and 12
5	Interim Assurance Report / Annual Assurance Report	Annually
6	Directors and Heads of Service Assurances	Quarterly
7	Reports by External Inspectors	As produced by Inspectorates
8	Monitoring Officer Reports	Biannually
9	Scrutiny Committees Annual Report	Annually